Farm Link Hawai‘i
Food Hub Operations Intern

$25/hr, 40 hours/week
Jun 22 – Aug 14, 2020
O‘ahu, Hawai‘i

About Elemental Excelerator
Elemental Excelerator helps startups change the world, one community at a time. Each year, we find 15-20 companies that best fit our mission and fund each company up to $1 million to improve systems that impact people’s lives: energy, transportation, water, agriculture, and beyond. To date, we have awarded over $36 million to 99 companies. For more information, please visit elementalexcelerator.com.

In addition to funding startups, we have also supported more than 35 interns since 2012 to create career pathways for the next generation of innovators interested in solutions to our most urgent environmental challenges.

About Farm Link Hawai‘i
Farm Link Hawai‘i (FLH) is an online local food marketplace and delivery service based on O‘ahu. Its farmer-owned and operated marketplace is powered by a collaborative group of over 75 select local growers. The FLH mission is to create a thriving, equitable local food system by empowering local farmers and improving local sourcing. Over 150 chefs, grocery buyers, caterers, food artisans, and individuals already trust FLH for farm-direct local food.

Scope of Work
Farm Link Hawai‘i is seeking one intern to join their operations/logistics team. In this role, you will be working alongside and report directly to the Market Manager, interacting with suppliers and buyers to provide services to the entire portfolio. You will also be working on projects to improve internal operations.
Typical Activities

- Assist with daily administrative duties
- Participation and take notes in weekly meetings
- Understand delivery logistics and manage drivers during delivery
- Research market opportunities
- Help develop client relationships and retain existing accounts
- Learn and apply sales techniques during buyer outreach calls
- Provide input on customer briefs, presentations, and sales literature
- Report on any feedback from customers

Requirements

- Currently pursuing an undergraduate degree in business (plus if pursuing a degree in agri-business)
- GPA of 3.0 or higher
- Passion for increasing and improving the local food supply chain
- A can-do attitude - no task is too big or too small
- High attention to detail and ability to thrive in a fast-paced start-up environment
- Work ethic, ambition and a bias for action
- Excellent interpersonal and communication skills
- Ability to work in a fast-paced team environment
- Ability to get things done, independently and collaboratively with a team
- Energetic and eager to tackle new projects and ideas

How to Apply


Farm Link Hawai‘i is an Equal Opportunity Employer (EOE) and committed to building a more inclusive ecosystem that integrates women, people of color, and other underrepresented groups into the cleantech sector. We strongly encourage applications from qualified applicants and members of underrepresented groups.