



# ELEMENTAL EXCELERATOR

We're looking for a Senior Policy Advisor!

## About Elemental Excelserator

Elemental Excelserator advances solutions to climate change and deploys those solutions in the communities that need them the most. Each year, we find 15-20 companies that best fit our mission and fund each company up to \$1 million to improve systems that impact people's lives: energy, transportation, water, agriculture, and beyond. To date, we have awarded over \$36 million to 99 companies and deployed more than 50 projects in Hawaii, California's frontline communities, and the Asia Pacific.

Elemental's 5-year strategy is focused our work and learnings to be able to scale through three pillars: 1) invest in startup success, 2) partner deeply, and 3) be a beacon.

## Senior Policy Advisor

Elemental Excelserator's Senior Policy Advisor is responsible for developing the organization's policy strategy, with the goal of furthering Elemental leadership at the intersection of climate change and social equity. The Senior Policy Advisor will engage and mobilize policymakers, government partners, and policy influencers to increase the overall impact of Elemental and our partner's work. The position will also lead efforts to find key partners to accomplish policy goals, including funding partners. Senior Policy Advisor will report to Elemental's Chief of Staff – as either a consultant or employee – and work closely across the entire Elemental team. The Senior Policy Adviser will be expected to:

- Develop and build a strategy and action plan for Elemental's policy work
- Manage various programs and projects at the same time, and a team or individual contributors, as needed
- Coordinate fundraising and partnerships for policy-related work
- Create a knowledge sharing platform to share standard policy methodologies and insights with government partners, as well as startups and other key partners
- Determine policy insights and narratives from Elemental's work and the Elemental portfolio, and author thought pieces and other content
- Advise Elemental portfolio companies on policy, as needed

## Qualifications

Minimum Qualifications:

- 8+ years of combined policy experience at the national level and in California and/or Hawaii
- Experience fundraising for non-profit organizations, or proven achievements with defined impact on initiatives/projects
- Policy work experience with issues of focus for Elemental (energy, water, agriculture, circular economy, mobility, climate change, social inequity)

- Appetite for sharing Elemental's learnings around policy and government interventions
- Ability to work independently and in a dynamic, highly coordinated atmosphere
- Detailed and thorough; capacity to work with deadlines and consistently follow through to completion of projects
- Team-first demeanor and willingness to contribute to Elemental's broader mission
- Ability to thrive working on a fast-paced team
- Desire to continuously learn and grow

**Preferred Qualifications:**

- Experience working at the International and/or local level on policy development or implementation
- Strong creative writing skills (e.g., ability to draft communications that are aligned with the Elemental tone and brand)

**Other Details:**

This position may be based in Honolulu, Hawaii or East Palo Alto, CA.

**Compensation**

Competitive pay will be offered commensurate with qualifications. Please submit a resume and cover letter online at [www.elementalexcelerator.com/mission](http://www.elementalexcelerator.com/mission). Equal Employment Opportunity Employer.

We will accept and review applications on a rolling basis. Although all applications will be considered, we may be unable to respond to all inquiries.